



## BOARD OF TRUSTEES

### Meeting Minutes

January 26, 2023

#### I. *Call to Order*

The meeting was held in person at the school and members of the public were free to attend the meeting in person. Adequate notice of this meeting was advertised in The Morning Call as well as the school website stating that this meeting would take place at 6:00 PM at 601 W Union Street, Allentown, PA 18101 and on Zoom.

#### *Flag Salute*

The Pledge of Allegiance was recited.

#### *Roll Call*

**Present (Virtually):** Ms. Amy Best, Board President; Ms. Zanetta Groff, Board Member; Mr. Daniel Fennick, ESQ, Board Attorney; Ms. Lilliana Fisher, ESQ, Board Attorney; Ms. Angela Sigley-Grossman, Board Member; Mrs. Rosalee Sabo, Vice President

**Present (In-Person):** Mr. Aldo Cavalli, Chief Executive Officer; Mr. Brandon Leydic, Director of Operations; Mrs. Cristal McCollum, AAECs Principal; Mr. Jalen Rosario, Board Secretary; Mr. Casey Gallagher, Treasurer; Ms. Sally Ann Hanzlik, Board Member;

A. Resolution to approve the January 26, 2023 Agenda:

1st: Sabo 2nd: Gallagher All: unanimous

#### II. *Reading of the Mission Statement*

Mrs. Sabo recited the AAECs Mission Statement.

B. Resolution me to approve the Board minutes from the December 15, 2022 meeting.

1. Motion to approve the Board Minutes:

1st Sabo 2nd Sigley-Grossman All unanimous

#### III. *Public comments for items listed on the agenda*

There were no public comments.

#### **IV. *Reports & Announcements***

There were no reports and announcements this month.

#### **V. *Chief Executive Officer's Recommendations***

The following recommendations were presented in the Chief Executive Officer's report:

##### **A. CEO Report**

1. This is to acknowledge that Hutchinson, Gillahan & Freeh P.C. has provided the Board with electronic copies of the Communications Letter and Audit for the year beginning July 1, 2021 and ending June 30, 2022. There were no findings or recommendations therefore the Board is not required to take any action at this time.

##### **B. Director of Operations Report**

1. There was no technology update.
2. Mr. Leydic informed the board that the school will be renovating the visual arts classroom. All old cabinets, tables and teachers desks will be replaced. The new tables provide storage so there will be no need for large storage cabinets. This will allow the room to be opened up more and provide more space for instruction. The walls will be painted and the cabinets above the sink will be replaced as well. The school will also be installing fiber reinforced paneling on the upper level walls to prevent wear and tear on the walls. The walls will also be painted to coincide with the grade level colors and the cafeteria will get a new accent wall color.

##### **C. Principal's Report**

1. Mrs. McCollum reported that the iReady Diagnostic Mid-Year Testing and Oral Reading Fluency Testing, will be wrapped up next week. There are some positive trends in growth for both reading and math. The results will be reported in next month's board meeting.
2. This month the school has held many family events. The PAC School safety meeting will be held January 26th, 2023 after the board meeting. The school hosted an International night run by the EL department. It was well attended, had lots of different foods from other cultures, there was a henna artist on site and a salsa dance instructor. The event will be moved to November of next

year. PTO will begin meeting again and will be planning the Royal Snowball event in March. Enrollment information sessions have been held by the school and 107 families have expressed interest in attending. Weekly tours have been scheduled as well to promote the school and enrollment.

#### **D. Middle States Update**

1. Middle States Task Force meetings will be held with a teacher from each grade level.

#### **E. Policies**

1. No new policies

#### **F. Personnel**

1. Notification of hire: Kate Rush, Paraprofessional
2. Motion to approve new hires: 1st Gallagher 2nd Hanzlik All Unanimous
3. Notification of resignation: Joel Jackson, Paraprofessional effective January 13, 2023;  
Janet Taylor, Visual Arts Teacher effective January 8, 2023
4. Motion to approve Personnel Report: 1st Gallagher 2nd Sabo All Unanimous

#### **G. Finance**

1. Monthly Financials
  - a. Motion to approve the October 2022 financials:  
1st Gallagher 2nd Sabo All unanimous

#### **VI. Old Business**

1. There was no old business.

#### **VII. New Business**

There was no new business

**VIII. *Public Comment***

1. There was no public comment.

**IX. *Executive Session***

1. There was no executive session

**X. *Adjournment***

1. A motion to adjourn at 6:25 P.M. was made by Mrs. Sabo, seconded by Mrs. Sigley-Grossman, and unanimously approved.

*Jalen Rosario*  
Board Secretary

The next meeting is scheduled for February 23, 2023 at 6:00 P.M.