



## BOARD OF TRUSTEES

### Meeting Minutes

May 26, 2022

#### I. *Call to Order*

The meeting was held in person at the school and members of the public were free to attend the meeting in person. Because of continuing concerns regarding Covid-19, the meeting was also open to board members via Zoom as authorized by the bylaws of the school regarding remote attendance by board members at board meetings. The meeting was also broadcast on YouTube Live so that members of the public could attend virtually. Adequate notice of this meeting was advertised in The Morning Call as well as the school website stating that this meeting would take place at 6:00 PM at 601 W Union Street, Allentown, PA 18101 and on Zoom. The Zoom link was posted on the AAECs website on Monday before the meeting.

#### *Flag Salute*

The Pledge of Allegiance was recited.

#### *Roll Call*

**Present: (In-Person)** Ms. Rosalee Sabo, Board Vice President;; Mr. Brandon Leydic, Director of Operations Mr. Aldo Cavalli, Chief Executive Officer; Ms. Amy Best, Board President; Ms. Sally Ann Hanzlik, Board Member; Ms. Cristal McCollum, AAECs Principal; Mr. Jalen Rosario, Board Secretary. **(Virtually):** Mr. Casey Gallagher, Treasurer; Ms. Zanetta Groff, Board Member; Ms. Angela Sigley-Grossman, Board Member; Mr. Daniel Fennick, ESQ, Board Attorney;

Motion to amend agenda to add Executive Session for the May 26, 2022 BOT meeting:

1st: Sabo      2nd: Hanzlik    All: Unanimous

Motion to approve agenda for the May 26, 2022 BOT meeting:

1st: Hanzlik    2nd: Gallagher      All: Unanimous

#### II. *Reading of the Mission Statement*

Ms. Hanzlik recited the AAECs Mission Statement.

#### III. *Public comments for items listed on the agenda*

There were no public comments.

**IV. Resolution to approve Board Minutes**

Motion to approve the April 28, 2022 Board Minutes:

1st: Hanzlik 2nd: Gallagher All: Unanimous

**V. Reports & Announcements**

There were no reports and announcements this month.

**VI. Chief Executive Officer's Recommendations**

The following recommendations were presented in the Chief Executive Officer's report:

**A. CEO Report**

1. The CEO's report is based on the departmental reports and contributes information as appropriate.
  - a. General Insurance.
  - b. Audit.

**B. Director of Operations Report**

1. Bid process for food service contract.
2. Be it resolved that Linton's Food Service Management is awarded the Contract to Purchase Vended Meals for the 2022-23 school year. The CEO and Food Service Director shall ensure that the agreement between the Arts Academy Elementary Charter School (School Food Authority) and Linton's Food Service Management (Vendor) is executed by both parties. Final acceptance of this bid is subject to approval by the PA Department of Education. The agreement and notification of board approval shall be sent to the Bureau of Project and Fiscal Management by the Food Service Director.
3. Motion to approve: 1st: Sabo 2nd: Hanzlik All: Unanimous

**C. Principal's Report**

1. 100% PSSA Reading, Math & Science thanks to Nick Krajcic, Assistant Principal
2. Enrollment is up: 172 completed applications, this time last year 102. We are currently full in grades 1, 3, 4
3. Ms. McCollum stated field trips continue to fill the month for the students,

#### **D. Middle States Update**

1. Ms. McCollum reported that she will be scheduling summer task force meetings to continue working on our curriculum.

#### **F. Policies**

1. There were no policy updates.

#### **G. Personnel**

1. Resolution to approve the hiring of Colleen Cos, 5th Grade Long-Term Substitute Teacher, effective May 2, 2022 and Juwan Foster, Arts Instructional Support Teacher, effective May 2, 2022.
2. Motion to approve the new hires:  
1st: Sigley-Grossman 2nd: Gallagher All: Unanimous
3. Personnel changes:
  - A. Notification of resignation of Nichole Kreiger, Special Education, effective May 9, 2022.
4. Motion to approve the Personnel Report:  
1st: Sabo 2nd: Hanzlik All: Unanimous

#### **H. Finance**

1. Monthly Financials
  - a. Resolution to approve the April 2022 financials.
2. Motion to approve the April 2022 financials:  
1st: Gallagher 2nd: Sabo All: Unanimous

#### **VII. Old Business**

1. There was no old business.

#### **VIII. New Business**

- A. Resolution to authorize Mr. Cavalli to sign the annual contract with Hutchings, Gillahan, & Freeh, P.C. for the base fee of \$7,500.00
- B. Motion to approve: 1st: Gallagher 2nd: Sabo All: Unanimous

**IX. *Public Comment***

- 1. There was no public comment.

**X. *Executive Session***

- 1. A motion to enter executive session to discuss acquisition of real estate and possible litigation was made at 6:47 P.M. by Ms. Sabo, seconded by Ms. Hanzlik, and unanimously approved.

**XI. *Adjournment***

- 1. A motion to adjourn at 7:30 P.M. was made by Ms. Sabo, seconded by Ms. Hanzlik, and unanimously approved.

*Jalen Rosario*  
Board Secretary

The next meeting is scheduled for June 23, 2022 at 6:00 P.M.