



BOARD OF TRUSTEES

Meeting Minutes

April 28, 2022

I. *Call to Order*

The meeting was held in person at the school and members of the public were free to attend the meeting in person. Because of continuing concerns regarding Covid-19, the meeting was also open to board members via Zoom as authorized by the bylaws of the school regarding remote attendance by board members at board meetings. The meeting was also broadcast on YouTube Live so that members of the public could attend virtually. Adequate notice of this meeting was advertised in The Morning Call as well as the school website stating that this meeting would take place at 6:00 PM at 601 W Union Street, Allentown, PA 18101 and on Zoom. The Zoom link was posted on the AAECs website on Monday before the meeting.

Flag Salute

The Pledge of Allegiance was recited.

Roll Call

Present: (Virtually) Ms. Amy Best, Board President; Ms. Rosalee Sabo, Board Vice President; Ms. Sally Ann Hanzlik, Board Member; Ms. Angela Sigley-Grossman, Board Member; (In-Person) Mr. Aldo Cavalli, Chief Executive Officer; Ms. Cristal McCollum, AAECs Principal; Mr. Daniel Fennick, ESQ, Board Attorney; Mr. Brandon Leydic, Director of Operations; Mr. Jalen Rosario, Board Secretary.
Absent: Mr. Casey Gallagher, Treasurer; Ms. Zanetta Groff, Board Member.

Motion to approve agenda for the April 28, 2022 BOT meeting:

1st: Sabo 2nd: Hanzlik All: Unanimous

II. *Reading of the Mission Statement*

Mr. Gallagher recited the AAECs Mission Statement.

III. *Public comments for items listed on the agenda*

There were no public comments.

IV. *Resolution to approve Board Minutes*

Motion to approve the April 28, 2022 Board Minutes:

1st: Sigley-Grossman 2nd: Sabo All: Unanimous

V. Reports & Announcements

There were no reports and announcements this month.

VI. Chief Executive Officer's Recommendations

The following recommendations were presented in the Chief Executive Officer's report:

A. CEO Report

1. The CEO's report is based on the departmental reports and contributes information as appropriate.

B. Director of Operations Report

1. Mr. Leydic shared that our food program is being renewed and was posted for bid. As of this meeting, there have been no submissions. The deadline to accept bids is May 9, 2022.

C. Principal's Report

1. Ms. McCollum stated that the Lehigh Valley Zoo field trip for 1st and 2nd grade students was a great success and the students thoroughly enjoyed the trip.
2. Ms. McCollum reported that PSSAs have begun this week with all students in grades 3-5 taking the ELA tests.
3. Ms. McCollum reported that enrollment for the 2022-23 school year is going well and families are currently being registered.

D. Middle States Update

1. Ms. McCollum reported that she will be scheduling summer task force meetings to continue working on our curriculum.

F. Policies

1. There were no policy updates.

G. Personnel

1. Resolution to approve the hiring of Tyrone McDonald, Evening Custodian, effective April 12, 2022 and Caitlin Makoul, 5th Grade Teacher, effective April 19, 2022.
2. Personnel changes:

a. Notification of resignation of Crystal Smith, Instrumental Music, effective April 8, 2022.

3. Motion to approve the Personnel Report:

1st Hanzlik 2nd Sigley-Grossman All Unanimous

4. Be it resolved that the school adopt the Retention Bonus Schedule for 2022-23 school year, set out in Exhibit A to this Motion, provided that bonuses be paid in the first October payroll only to staff who continue to be full time employees as of September 30, 2022.

5. Motion to approve the Retention Bonus Schedule for 2022-23 school year:

1st Sabo 2nd Hanzlik All Unanimous

H. Finance

1. Resolution to approve the monthly financials from the March 24, 2022 agenda.

2. Motion to approve the monthly financials from the March 24, 2022 agenda:

1st Hanzlik 2nd Sabo All Unanimous

VII. Old Business

1. There was no old business.

VIII. New Business

A. Resolution to approve the 2022-23 School Year Calendar.

1. Motion to approve the 2022-23 School Year Calendar:

1st Sigley-Grossman 2nd Sabo All Unanimous

B. Resolution to approve the 2022-23 Board Meeting Calendar.

2. Motion to approve the 2022-23 Board Meeting Calendar.:

1st Hanzlik 2nd Sigley-Grossman All Unanimous

IX. Public Comment

1. There was no public comment.

X. Executive Session

1. There was no executive session.

XI. *Adjournment*

1. A motion to adjourn at 6:20 P.M. was made by Ms. Sabo, seconded by Ms. Hanzlik, and unanimously approved.

Jalen Rosario
Board Secretary

The next meeting is scheduled for May 26, 2022 at 6:00 P.M.

Statement Regarding Virtual Board Meetings

This meeting is being held in person and on line due to the covid emergency. Although the Governor has ended the emergency, the Arts Academy will continue to provide a safe mechanism for board members and the public to attend the meetings and participate. In order to accomplish that, we are holding a live meeting at the school and we are also broadcasting the meeting over the internet as we have done for the past year.

The school's bylaws provide that board members may attend the meeting virtually as long as they are able to hear the other participants in the meeting and as long as they can hear the public comments. When the secretary takes the roll, he will note which board members are attending virtually

1. The meeting may be viewed by the public. We have made this meeting available to the public by a notice in the Morning Call and by an announcement on the school website posted on Monday prior to this board meeting. Copies of these notices will be attached to the minutes.
2. The notices advised the public that this meeting may be viewed by joining the Zoom link posted on the school's website and via the school's YouTube channel or by attending the meeting in person.
3. We have made provisions for public comment, before, during and after the meeting. Those who wish to comment and are attending virtually may comment by following the procedures outlined in the meeting notice and on the school website. Those who attend in person and wish to comment may do so by following the instructions in the notice and on the school website.

- a. **If you have already submitted written comments**, those comments were distributed to board members.
 - b. As far as I know, we have not received notice that anyone wishes to comment during the meeting. I will verify that at the conclusion of this statement.
 - c. **If you wish to submit written comments after the meeting**, you may do so by first class mail addressed to: Jalen Rosario, Board Secretary (Right to Know Officer) at 601 Union Street, Allentown, PA 18101 or by email addressed to jrosario@artsacademyecs.org.
 - d. **All comments must be about the subject on the agenda**
 - e. All votes will be taken by roll call.
4. We are using the record feature of zoom to record this meeting. This link to access the recording will be posted to the school's website.
 5. If any members of the public sent comments to us before the meeting, those comments will be added to the minutes.

Board secretary, did we receive any advance comments?

Did anyone register to make a comment during the meeting?