



BOARD OF TRUSTEES

Meeting Minutes

November 17, 2022

I. *Call to Order*

The meeting was held in person at the school and members of the public were free to attend the meeting in person. Adequate notice of this meeting was advertised in The Morning Call as well as the school website stating that this meeting would take place at 5:30 PM at 601 W Union Street, Allentown, PA 18101 and on Zoom.

Flag Salute

The Pledge of Allegiance was recited.

Roll Call

Present (Virtually): Ms. Amy Best, Board President; Ms. Sally Ann Hanzlik, Board Member; Ms. Zanetta Groff, Board Member; Mr. Daniel Fennick, ESQ, Board Attorney; Ms. Lilliana Fisher, ESQ, Board Attorney; Ms. Angela Sigley-Grossman, Board Member; Mr. Casey Gallagher, Treasurer

Present (In-Person): Mr. Aldo Cavalli, Chief Executive Officer; Mr. Brandon Leydic, Director of Operations; Mrs. Cristal McCollum, AAECs Principal; Mr. Jalen Rosario, Board Secretary;

Absent: Mrs. Rosalee Sabo, Vice President

A. Resolution to approve the November 17, 2022 Agenda:

1st: Sigley-Grossman 2nd: Gallagher All: unanimous

II. *Reading of the Mission Statement*

Mrs. Hanzlik recited the AAECs Mission Statement.

B. Resolution me to approve the Board minutes from the October 27, 2022 meeting.

1. Motion to approve the Board Minutes:

1st Hanzlik 2nd Groff All unanimous

III. *Public comments for items listed on the agenda*

There were no public comments.

IV. *Reports & Announcements*

There were no reports and announcements this month.

V. *Chief Executive Officer's Recommendations*

The following recommendations were presented in the Chief Executive Officer's report:

A. CEO Report

1. Mr. Cavalli stated that for the December 15th, 2022 Board Meeting that Mrs. McCollum and Mr. Leydic would not be present due to them needing to be at the school's winter showcase. Mr. Cavalli will represent the two of them during the board meeting.

B. Director of Operations Report

1. Mr. Leydic reported that the building's kitchen is now fully staffed and they have returned to serving hot meals. There was no technology update.

C. Principal's Report

1. Mrs. McCollum reported that the school has begun a no-cost Before and After school program run by our Reading Specialist, Title Interventionist, 4th grade teacher and 1st grade teacher. The program was designed to offer academic support to students with attendance concerns. The program is currently on an invitation-only basis but will continue to grow and possibly be offered to a larger population in the future. Mrs. McCollum also reported that the winter showcase was under preparation and the staff and students were very excited to perform for their families.

D. Middle States Update

1. There was no Middle States Update.

E. Policies

1. No new policies

F. Personnel

1. Notification of hire: Zamarria Brake, Special ED IST; Alexis Freedman, Paraprofessional; Jennifer Hausman, Kitchen Manager; Ailenny Melo, Paraprofessional; Joanne Santos, Kitchen Assistant
2. Motion to approve new hires: 1st Gallagher 2nd Sigley-Grossman All Unanimous
3. Notification of resignation: Nakeiba Shaw, Paraprofessional effective October 25th, 2022
4. Motion to approve Personnel Report: 1st Gallagher 2nd Sigley-Grossman All Unanimous

G. Finance

1. Monthly Financials

- a. Motion to approve the October 2022 financials:

1st Gallagher 2nd Hanzlik All unanimous

Mr. Cavalli reported that Deloitte, a CPA accounting firm, will be doing an audit of the ESSR funds sometime after the 1st of the new year for the state of Pennsylvania. They will look at ESSR one and two primarily. Since our school is a small public charter school they will ask if we purchased COVID related supplies for infection control, show the evidence of supplies being delivered and check disbursement. They may ask about device purchases and ask to see evidence of the purchase, check disbursement and distribution to students.

VI. Old Business

1. There was no old business.

VII. New Business

There was no new business

VIII. Public Comment

1. There was no public comment.

IX. *Executive Session*

1. There was no executive session

X. *Adjournment*

1. A motion to adjourn at 5:48 P.M. was made by Mrs. Sigley-Grossman, seconded by Mr. Gallagher, and unanimously approved.

Jalen Rosario
Board Secretary

The next meeting is scheduled for December 15th, 2022 at 6:00 P.M.