



## Board of Trustees Meeting Agenda

May 25 , 2023 | 6:00 PM

Meeting held at 601 W. Union Street, Allentown PA 18101

### I. Meeting Notice

Adequate notice of this meeting has been advertised in [The Morning Call](#) as well as the [school website](#) stating that this meeting will take place at 6:00 PM at 601 W Union Street, Allentown, PA 18101.

### II. Flag Salute / Roll Call

#### Board Members

Ms. Amy Best, President  
Ms. Rosalee Sabo, Vice President  
Mr. Casey Gallagher, Treasurer  
Ms. Angela Sigley-Grossman, Member  
Ms. Sally Ann Hanzlik, Member  
Ms. Zanetta Groff, Member

#### Administration

Mr. Aldo Cavalli, Chief Executive Officer  
Mrs. Cristal McCollum, Principal  
Mr. Brandon Leydic, Director of Operations  
Mr. Jalen Rosario, Board Secretary  
Mr. Daniel Fennick, ESQ, Board Attorney

Resolution to Approve Agenda: 1st \_\_\_\_\_ 2nd \_\_\_\_\_ All \_\_\_\_\_

### III. Reading of the Mission Statement:

*The mission of AAECS, a model for arts-integrated education, supports all students attaining high academic achievement and artistic expression by enriching their standards-based elementary experience using a palette of arts-infused curriculum, as a foundation for their future growth.*

### IV. Resolution to approve Board Minutes

A. Resolution to approve the Board minutes from the April 20, 2023 meeting.

1. Motion to approve the Board Minutes: 1st \_\_\_\_\_ 2nd \_\_\_\_\_ All \_\_\_\_\_

### V. Reports & Announcements

A. There are no reports and announcements this month.

### VI. Chief Executive Officer Recommendations

A. CEO Report

1. Motion to intervene in the proceeding before the PDE Professional Standards Board to intervene in the disciplinary proceeding regarding a former administrator and to direct the solicitor to file a statement of support for PDE's proposed sanctions against the administrator. 1st \_\_\_\_\_ 2nd \_\_\_\_\_ All \_\_\_\_\_

B. Operations, Mr. Leydic

1. Building Update
2. Technology Update

C. Principal's Report, Mrs. McCollum

1. Mrs. McCollum will present on the updated Health & Safety Plan for May 2023, as part of the ongoing semi-annual review process.
2. Mrs. McCollum will present the application for the 2023-34 Flexible Instruction Day.
3. An Affirmation Statement needs to be signed regarding the 2023-34 Flexible Instruction Day.
4. A resolution to approve the 2023-34 Flexible Instruction Day, which defines the conditions and implementation of virtual learning days to ensure 180 days of instruction when there is a building closing for the 2023-24 school year.
5. Motion to approve the 2023-24 Flexible Instruction Day application:

1st \_\_\_\_\_ 2nd \_\_\_\_\_ All \_\_\_\_\_

D. Middle States Update

1. Mrs. McCollum will give an update on the Middle States progress.

E. Policies/Mr. Cavalli

- 1.

F. May Personnel Report, Mr. Rosario

1. Notification of Resignation: Frances Almestica, paraprofessional May 3, 2023; Erika Vigo, Student Enrollment Administrator effective May 15, 2023
2. Motion to approve Personnel Report: 1st \_\_\_\_\_ 2nd \_\_\_\_\_ All \_\_\_\_\_
3. Be it resolved that the school adopt the Retention Bonus Schedule for 2023-24 school year provided that bonuses be paid in the first October payroll only to staff who continue to be full time employees as of September 30, 2023
4. Motion to approve the Retention Bonus Schedule for 2023-24 school year:

1st \_\_\_\_\_ 2nd \_\_\_\_\_ All \_\_\_\_\_

G. Finance/Mr. Taylor, Mr. Cavalli

1. Draft Budget

- a. Motion to authorize Mr. Cavalli to post the draft 2023-2024 Budget on the school website: 1st \_\_\_\_\_ 2nd \_\_\_\_\_ All \_\_\_\_\_

2. Monthly Financials

- a. Motion to approve the April 2023 financials: 1st \_\_\_\_\_ 2nd \_\_\_\_\_ All \_\_\_\_\_

**VII. Old Business**

- A. There is no old business.

**VIII. Public Comment**

- A.

**IX. New Business**

1. Resolution to approve the 2023-24 Board Meeting Calendar.  
2. Motion to approve the 2023-24 Board Meeting Calendar: 1st \_\_\_\_\_ 2nd \_\_\_\_\_ All \_\_\_\_\_

**X. Executive Session**

- A.

**XI. Adjournment**

1. Motion to adjourn at \_\_\_\_\_P.M. was made by \_\_\_\_\_, seconded by \_\_\_\_\_, and \_\_\_\_\_.