



BOARD OF TRUSTEES

Meeting Minutes

December 15, 2022

I. *Call to Order*

The meeting was held in person at the school and members of the public were free to attend the meeting in person. Adequate notice of this meeting was advertised in The Morning Call as well as the school website stating that this meeting would take place at 6:00 PM at 601 W Union Street, Allentown, PA 18101 and on Zoom.

Flag Salute

The Pledge of Allegiance was recited.

Roll Call

Due to inclement weather, the meeting was held over zoom.

Present (Virtually): Ms. Amy Best, Board President; Ms. Sally Ann Hanzlik, Board Member; Ms. Mr. Daniel Fennick, ESQ, Board Attorney; Ms. Lilliana Fisher, ESQ, Board Attorney; Ms. Angela Sigley-Grossman, Board Member; Mr. Casey Gallagher, Treasurer; Mrs. Rosalee Sabo, Vice President; Mr. Aldo Cavalli, Chief Executive Officer; Mr. Brandon Leydic, Director of Operations; Mrs. Cristal McCollum, AAECs Principal; Mr. Jalen Rosario, Board Secretary;

Absent: Zanetta Groff, Board Member;

A. Resolution to approve the December 15, 2022 Agenda:

1st: Gallagher 2nd: Sabo All: unanimous

II. *Reading of the Mission Statement*

Mrs. Hanzlik recited the AAECs Mission Statement.

B. Resolution me to approve the Board minutes from the November 17, 2022 meeting.

1. Motion to approve the Board Minutes:

1st Gallagher 2nd Sigley-Grossman All unanimous

III. *Public comments for items listed on the agenda*

There were no public comments.

IV. *Reports & Announcements*

There were no reports and announcements this month.

V. *Chief Executive Officer's Recommendations*

The following recommendations were presented in the Chief Executive Officer's report:

A. CEO Report

1. Mr. Cavalli stated that an email was sent out about the audit which will be voted on at next month's board meeting.

B. Director of Operations Report

1. Mr. Leydic reported that he along with Mrs. McCollum and Mr. Krajcic have been working with software vendors to work on diagnostic testing reliability issues. A handful of students get stuck during a math diagnostic. With Custom Systems on their side they have been working toward a resolution. They believe the software may be experiencing issues because it was designed for iPads and not Chromebooks. The main office team along with Mr. Leydic and Mrs. McCollum have been working together to streamline their student information system and their data.
2. For Facilities, they are preparing to do the floors during the holiday break. The Allentown Health Department did their first inspection of the food service kitchen. Our kitchen has become very good at remaining compliant and Mr. Leydic will look into posting the inspecting report. The report is something our school should be proud of especially with two new staff members in the kitchen.

C. Principal's Report

1. Mrs. McCollum reported that the staff completed CAST training after the Thanksgiving break. CAST is for applied special technology and they are responsible for training our staff on UDL which is Universal Design for Learning and it's all about removing barriers. Instead of meeting student individual needs they remove barriers to help meet all students needs. Mr. Djuro has taken on the building sub and community engagement manager position where he is working on our social media and our arts integration activities. We are promoting how we teach our children. The school

has been traveling a lot as well. All of the students have been going on field trips and our select choir will be caroling at Good Shepherd in the upcoming week. The school also has had their winter showcases and received a tremendous response from parents. Unfortunately the final showcase for 4th and 5th grade was canceled due to the weather so they will be recording their performance on Monday for their families. The school will also be hosting a hallway decorating contest which is parent and teacher supported. We will be posting a Google form with pictures for families and teachers to vote.

D. Middle States Update

1. Middle States Update ties into our UDL training. It ties into the curriculum writing and our unit planners. Our arts team has started a skeleton of their curriculum. We are actively working despite being backtracked by COVID. We are adding arts integration into our science and social studies curriculum.

E. Policies

1. There are no new policies at this time but Mr. Cavalli will give a month's notice in the Spring when there are new upcoming policies to vote on.

F. Personnel

1. Notification of hire: Joyce Smith, Special Education Teacher; Daniel Djuro, Building Substitute/Community Engagement Manager
2. Motion to approve new hires: 1st Gallagher 2nd Sabo All unanimous
3. Notification of resignation: Alexis Freedman, Paraprofessional effective November 16th, 2022; Robbie Garland, Special Education Teacher; Arian Plemenos effective November 22nd, 2022
4. Motion to approve Personnel Report: 1st Sigley-Grossman 2nd Hanzlik All unanimous

G. Finance

1. Monthly Financials

- a. Motion to approve the October 2022 financials:

1st Gallagher 2nd Sabo All unanimous

VI. Old Business

1. There was no old business.

VII. New Business

There was no new business

VIII. Public Comment

1. There was no public comment.

IX. Executive Session

1. There was no executive session

X. Adjournment

1. A motion to adjourn at 6:22 P.M. was made by Mrs. Sabo, seconded by Mr. Gallagher, and unanimously approved.

Jalen Rosario
Board Secretary

The next meeting is scheduled for January 26th, 2022 at 6:00 P.M.