



## BOARD OF TRUSTEES

### Meeting Minutes

January 27, 2022

#### I. *Call to Order*

The meeting was held in person at the school and members of the public were free to attend the meeting in person. Because of continuing concerns regarding Covid-19, the meeting was also open to board members via Zoom as authorized by the bylaws of the school regarding remote attendance by board members at board meetings. The meeting was also broadcast on YouTube Live so that members of the public could attend virtually. Adequate notice of this meeting was advertised in The Morning Call as well as the school website stating that this meeting would take place at 6:00 PM at 601 W Union Street, Allentown, PA 18101 and on Zoom. The Zoom registration link was posted on the AAECs website on Monday, January 21, 2022. At the beginning of the meeting, the President read the statement attached as exhibit A.

#### *Flag Salute*

The Pledge of Allegiance was recited.

#### *Roll Call*

**Present:** *(Virtually)* Ms. Amy Best, Board President, Mr. Casey Gallagher, Treasurer; Ms. Sally Ann Hanzlik, Board Member; Ms. Zanetta Groff, Board Member; Ms. Angela Sigley-Grossman, Board Member; Dr. Janear Hankerson, Board Secretary; Mr. Daniel Fennick, ESQ, Board Attorney, Ms. Liliana Fischer, Attorney; *(In-Person)* Mr. Aldo Cavalli, Chief Executive Officer; Ms. Cristal McCollum, AAECs Principal; Mr. Brandon Leydic, Director of Operations.

**Absent:** Ms. Rosalee Sabo, Board Vice President,

Motion to approve agenda for the January 27, 2022 BOT meeting:

1st Sigley-Grossman 2nd Hanzlik All Unanimous

#### II. *Reading of the Mission Statement*

Ms. Sigley-Grossman recited the AAECs Mission Statement.

**III. *Public comments for items listed on the agenda***

There were no public comments.

**IV. *Motion to approve Board Minutes***

A motion to approve the December 16, 2021 Board minutes was made by Mr. Gallagher, seconded by Sigley-Grossman, and unanimously approved.

**V. *Reports & Announcements***

There were no reports and announcements this month.

**VI. *Chief Executive Officer's Recommendations***

The following recommendations were presented in the Chief Executive Officer's report:

**A. CEO Report**

1. The CEO's report is based on the departmental reports and contributes information as appropriate.

**B. Technology**

1. There was no technology report.

**C. Principal's Report**

1. Ms. McCollum gave an update on Covid-19 cases, an increase in staff absences and the decision to cancel in-person instruction to operate virtually from Tuesday, January 18 through Friday, January 21. Ms. McCollum noted that two of those days would have been snow days due to inclement weather.
2. Ms. McCollum provided an update on a new enrollment information session that was held virtually and well-attended. An in-person open house will be held in the future.
3. Mrs. McCollum explained the purpose of the Flexible Instruction Time template, to define how students will learn virtually if they temporarily cannot participate in-person and how AAECs will operate virtually if there is the need to close. Sample schedules were included.

**D. Facilities**

1. Mr. Leydic stated the facilities team took the opportunity to perform a deep clean and some beautification projects during the four days the school was operating virtually.

**E. Policies**

1. There were no policy updates.

## **F. Personnel**

1. A motion to approve the hiring of the following employees was made by Mr. Gallagher, seconded by Ms. Groff, and unanimously approved:
  - a. Melanie Goncalves as an Instructional Support Teacher, effective January 3, 2022.
  - b. Joyce Smith as Paraprofessional, effective January 3, 2022.

## **G. Finance**

1. Monthly financials from the December 2021 agenda:
  - a. A motion to approve the December 2021 financials was made by Mr. Gallagher, seconded by Ms. Hanzlik, and unanimously approved.

## **VII. Old Business**

1. There was no old business.

## **VIII. New Business**

1. There was no new business.

## **IX. Public Comment**

1. There was no public comment.

## **X. Executive Session**

1. A motion to move into executive session to discuss the charter renewal at 6:13 P.M. was made by Ms. Grossman, seconded by Ms. Hanzlik, and unanimously approved.
2. A motion to exit the executive session at 6:48 P.M. was made by Mr. Gallager, seconded by Ms. Sigley Grossman, and unanimously approved.

## **XI. Adjournment**

1. A motion to adjourn at 6:50 P.M. was made by Ms. Hanzlik, seconded by Mr. Gallagher, and unanimously approved.

*Submitted by Cristal McCollum*  
Acting Board Secretary

The next meeting is scheduled for February 24, 2022 at 6:00 P.M.