

ARTS ACADEMY ELEMENTARY CHARTER SCHOOL

Board Policy

CATEGORY: Health

POLICY NUMBER: 404

TITLE: Medication

ADOPTED: August 16, 2018

REVISED:

<p>1. Purpose</p> <p>SC 510 Title 22 Sec. 7.13</p> <p>2. Definitions</p>	<p>The Board shall not be responsible for the diagnosis and treatment of student illness. The administration of prescribed medication to a student during school hours will only be accomplished with the direction of a parent/guardian and licensed prescriber which indicates that the medication must be dispensed during the school day.</p> <p>Whenever possible, parent(s)/guardian(s) are requested to administer medication at home. Every effort should be made by the parent(s)/guardian(s) and their licensed prescriber to schedule the administering of medication, whenever possible, at times during which the student is not in school; thus eliminating disruption to the student's school day and maximizing their participation in the learning process. Medication, including aspirin or other over-the-counter medications will be administered only upon written order from a licensed prescriber and in accordance with this policy. All requests shall be reviewed by the Certified School Nurse.</p> <p>For purposes of this policy, medication shall include all medicines prescribed by a licensed prescriber and any over-the-counter medicines, minerals, vitamins, herbal preparations, and homeopathic remedies.</p>
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	<p>The charter school shall inform all parents/guardians, students, and staff about the policy and procedures governing the administration of medications.</p> <p>All medication orders and parental consents shall be renewed at the beginning of each school year.</p> <p><u>Delivery and Storage of Medications</u></p> <p>All medications should be brought into the nurse's office by the parent/guardian or by another adult designated by the parent/guardian. All medication should be stored in the original pharmacy - labeled container and kept in a locked cabinet designated for storage of medication, or, when necessary, in the refrigerator.</p> <p>Medication should be recorded and logged in with the date, name of student, name of medication, amount of medication, and signatures of the parent/guardian or designated adult delivering the medication and the school health personnel receiving the medication. Nonprescription medication must be delivered in its original packaging and labeled with the student's name. Prescription medication shall be delivered in its original packaging and labeled with:</p> <ol style="list-style-type: none">1. Student's name2. Name of medication3. Directions for use (dosage, frequency, and time of administration, route, special instructions).4. Name of licensed prescriber5. Name of pharmacy <p>It is the parents' responsibility to assure an adequate supply of medication is in the Nurse's office.</p> <p>Any changes in the dosage or time of administration of a prescription or non-prescription medication require new forms to be completed by the licensed prescriber and the parent.</p>
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<p>24 P.S. 1401</p>	<p>Students may possess and use asthma inhalers and epinephrine auto-injectors when permitted in accordance with state law (and recommended by a license prescriber and a written medication order.)</p> <p>To self-administer medication, the student must be able to demonstrate the following to the CSN:</p> <ol style="list-style-type: none">1. Respond to and visually recognize their name.2. Identify their medication.3. Demonstrate the proper technique for self-administering their medication.4. Demonstrate a cooperative attitude in all aspects of self-administration.5. Identify symptoms for use of medication6. When necessary after self-administration student or staff member will notify CSN. <p>Unused medications are to be picked up by the parent(s)/guardian(s) no later than the last day of the school year; medications which are not picked up will be destroyed be destroyed fourteen (14) days after the close of the school year.</p> <p>Procedure for disposal of medications should follow the Department of Health Guidelines.</p> <p><u>Diabetes</u></p> <p>An effective program of diabetes management in school will provide immediate safety for students with diabetes, promote long-term health, ensure students are ready to learn and participate fully in school activities, and minimize the</p>
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<p>24 P.S. 24 1414.4</p>	<p>possibility that diabetes related emergencies will disrupt classroom activities.</p> <p>Each student with an active diagnosis of Diabetes will have a document describing medical orders or diabetes regimen developed and signed by the student's medical doctor.</p> <p>Before a student can receive diabetes related care and treatment, the student's parent/legal guardian must provide written authorization for such care and instructions from the student's health care practitioner.</p> <p>If a student is not capable of self-administering diabetes medication and operating monitoring equipment, the school shall ensure medication and monitoring equipment is appropriately stored in a readily accessible location and available to the school nurse or emergency responders.</p> <p><u>Administration of Medication During Field Trips and Other School Activities</u></p> <p>The Board directs planning for field trips and other school-sponsored activities to start early in the school year and to include collaboration between administrators, teachers, nurses, appropriate parents/guardians and other designated health officials.</p> <p>Considerations when planning for administration of medication during field trips and other school-sponsored programs and activities shall be based on the student's individual needs and may include the following:</p> <ol style="list-style-type: none">1. Assigning school health staff to be available.2. Utilizing a licensed person from the charter school's substitute list.
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	<ol style="list-style-type: none">3. Contracting with a credible agency which provides temporary nursing services.4. Addressing with parent/guardian the possibility of obtaining from the licensed prescriber a temporary order to change the time of the dose.5. Asking parent/guardian to accompany the child on the field trip, with proper clearances. <p>Security procedures shall be established for the handling of medication during field trips and other school-sponsored activities.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 510, 1401, 1402, 1409, 1414.1</p> <p>State Board of Education Regulations – 22 PA Code Sec. 12.41</p> <p>Civil Immunity of School Officers or employees Relating to Emergency Care, First Aid or Rescue – 42 Pa.C.S.A. Sec. 8337.1</p> <p>Pennsylvania Department of Health “Guidelines for Pennsylvania Schools for the Administration of Medications and Emergency Care” March 2010</p>
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