

ARTS ACADEMY ELEMENTARY CHARTER SCHOOL

Board Policy

CATEGORY: Students

NUMBER: 315

TITLE: Admission of Students

ADOPTED: January 23, 2020

REVISED:

	<p>The Board shall establish age requirements for the admission of beginning students that are consistent with statutory requirements, sound educational practice and that ensure equitable treatment of all eligible children. Beginning students are those entering either kindergarten or the first grade.</p> <p>The Chief Executive Officer (CEO) shall be responsible for establishing a program of registration of beginning students in accordance with the guidelines outlined below:</p> <ol style="list-style-type: none">1. Providing that space is available, beginners shall be admitted to kindergarten during the first two weeks of the school year, provided the child has met the kindergarten age requirements of the sending school district of the current school year, in the following order of propriety:<ol style="list-style-type: none">a. Children five years old on or before the date required of the sending school district who live within the State of Pennsylvania, with preference given to those students who live within the Allentown School District, and who have pre-registered by October 1 in the calendar year in which enrollment is requested.b. Those who meet the conditions listed in 1A but apply after the pre- registration deadline shall be placed on an eligibility list in the order in which the application was made.c. A child who has reached the age of eligibility for first grade but has not attended a full year of kindergarten may, at the written request of the parent, be assigned to kindergarten as space allows.
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	<ol style="list-style-type: none">2. First graders shall be admitted if space is available provided the child has attained the age of six years on or before the first day of October 1 of the current school year.3. Parents or guardians requesting admission of a child to the school for the first time must present documentary evidence of the child's date of birth to the Chief Executive Officer.<ol style="list-style-type: none">a) Documentary evidence may be one of the following, in order of preference: official birth certificate, baptismal certificate or passport of a foreign born child. Other documentary evidence may include adoption papers, court placement record, hospital record, institutional home record, or social; service agency record.4. Once the school year begins, even if there is a delay in obtaining documentation of age, the child shall be permitted to attend school. When the Chief Executive Officer is convinced that no effort is being made by parents to obtain documentation or if they refuse to provide the documentation, the CEO shall send a report, in writing, to the Board of Trustees and take appropriate action.5. If the pool of eligible students exceeds the available seats for a given grade, a lottery will be conducted no later than May 1 according to the conditions outlined in the Pennsylvania Charter Schools Law.6. The school shall abide by all applicable laws and regulations regarding immunizations. No student shall be admitted to any Arts Academy Elementary Charter School class or program who has not been immunized against such diseases as are required by the Commonwealth of Pennsylvania for charter schools.7. A student may be exempt from the requirements for immunization as allowed by Pennsylvania law or if the child's physician certifies that the student's physical condition counter-indicates immunization.
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	<p>8. In order for a non disabled student to be admitted, he or she must meet the toilet-training requirements below:</p> <p>A toilet-trained child ...</p> <ul style="list-style-type: none">• Will tell the teacher that he/she needs to go to the bathroom before needing to go.• Is able to go to the bathroom (either urinating or a bowel movement) on his/her own. That includes being able to remove clothing, sit on the toilet, wipe himself/herself using an appropriate amount of toilet paper, put clothing back on, flush the toilet, and wash and dry hands.• Is fully aware of using the toilet without reminders from the teachers (although, teachers do make requests of children at various times of the day- before or after meals and before going to recess).• Does not wear pull-ups or diapers. He/she must be in regular underwear.• Is able to postpone going if waiting for someone else who is in the bathroom or if access to a toilet is not immediately available. <p>We understand that accidents happen. This is why each kindergarten or first grade child should have an extra pair of clothes here at school. However, if your child has accidents frequently, we do not consider them toilet-trained. If after the first few weeks of school the situation is not manageable within the classroom environment, we will discuss the issue with the parents.</p> <p>If your child is in second grade or older, and has these issues, the school may to recommend that an evaluation be administered to determine if the child has a disability. This policy excludes students who have a disability that may negatively impact independent toileting ability.</p> <p>This policy applies to students who do not have disabilities which impact on their bowel and bladder control. AAECs does not discriminate against students with disabilities. If a disability impairs a</p>
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	<p>student's bowel or bladder control, the student will not be denied admission on the grounds that the student is not toilet-trained as long as:</p> <ul style="list-style-type: none">a) The existence of a disability must be established by medical documentation.b) Parents cooperate with the school in the establishment of an appropriate special education plan (either a 504 plan or I.E.P.) designed to accommodate the student's disability and help the student overcome the disability to the extent possible. <p>9. A student entering Arts Academy Elementary Charter School from another school shall enter in the grade level they would have been had they remained in their previous school.</p> <p>10. Any waiver to this policy shall be approved by the Board of Trustees.</p>
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