



BOARD OF TRUSTEES

Meeting Minutes

September 26 2019

I. *Call to Order*

The Arts Academy Elementary Charter School (AAECS) Board of Directors meeting, located in the cafeteria at 601 West Union Street, Allentown, PA, was called to order at 6:00 P.M. by Ms. Best.

Flag Salute

The Pledge of Allegiance was recited.

Roll Call

Present: Ms. Amy Best, Board President; Ms. Sally Ann Hanzlik, Board Member, Ms. Zanetta Groff, Board Member, Ms. Angela Sigley Grossman, Board Member; Mr. Aldo Cavalli, Chief Executive Officer, Mr. Brandon Leydic, Director of Operations, Ms. Janear Hankerson, Board Secretary; Ms. Cristal McCollum, AAECS Principal; Mr. Daniel Fennick, ESQ, Board Attorney; Ms. Brianna Fulginiti, Repice & Taylor.

Absent: Ms. Rosalee Sabo, Board Vice President; Mr. Casey Gallagher, Treasurer,

Motion to Approve Agenda:

1st Grossman 2nd Groff All Unanimous

II. *Reading of the Mission Statement*

Ms. Hanzlik recited the AAECS Mission Statement.

III. *Student Spotlight*

There was no student spotlight this month.

IV. *Public comments for items listed on the agenda*

There were no public comments on items listed in the agenda.

V. *Motion to approve Board Minutes*

A motion to approve the August 2019 Board minutes was made by Ms. Hanzlik, seconded by Ms. Groff, and unanimously approved.

VI. *Reports & Announcements*

There were no reports and announcements this month.

VII. *Chief Executive Officer's Recommendations*

The following recommendations were presented in the Chief Executive Officer's report:

A. Technology

1. Mr. Leydic provided information on the technology updates.

B. Principal's Report

1. Ms. McCollum presented the Board with options for a school logo and requested feedback.

A motion to approve the new school logo was made by Ms. Groff, seconded by Ms. Sigley-Grossman and unanimously approved.

2. Ms. McCollum shared an update on the annual school production and the students were informed they would be performing Aladdin.
3. Ms. McCollum informed the Board that PSSA results have been received and will be presented at the next Board meeting.
4. Ms. McCollum informed the Board of the new structured recess process.

C. Middle States Update

1. Ms. McCollum gave an update on the Middle State progress and provided a report from the Steering Committee.

D. Facilities

1. Mr. Leydic provided an update on the building renovation progress, including the finalization of the flex spaces in the lower level and the secure file room.

E. Policies

1. There was no update from the policy committee.

F. Personnel

1. Ms. Hankerson provided a personnel report that included the following notifications:
 - a. Notification of the resignation from Terry Harris as a 5th Grade Teacher effective September 12, 2019.
 - b. Notification of the hiring of Jenna Hermany as a Visual Arts Teacher effective August 26, 2019.
2. A motion to approve the hiring of an additional Special Education Teacher due to required increased student needs at the approved budgeted salary range was made by Ms. Groff, seconded by Ms. Sigley-Grossman and unanimously approved.
3. A motion to approve the hiring of an additional Special Education Paraprofessional due to required increased student needs at the approved budgeted salary range was made by Ms. Hanzlik, seconded by Ms. Groff and unanimously approved.

G. Finance

1. Mr. Cavalli presented the August 2019 monthly financial statements including a notification that AAECs will be expecting two payments from Allentown School District by October 5 to the Board as accepted by the Finance Committee.

A motion to approve the August 2019 financials as presented by the Finance Committee was made by Ms. Groff, seconded by Ms. Hanzlik and unanimously approved.

2. A motion to approve 2018-2019 Application for Charter School Lease Reimbursement Program was made by Ms. Groff, seconded by Ms. Sigley-Grossman, and unanimously approved.
3. A motion to allocate \$2,050 for annual membership dues to join the Pennsylvania Collation of Public Charter Schools. The expense will be allocated to the dues and fees line item in the budget was made by Ms. Grossman, seconded by Ms. Groff and unanimously approved.

4. Mr. Fennick reported that he has been in discussions with the attorney for the former CEO, and as a result of those discussions, the school has been reimbursed in full for an unauthorized payment made from the school account by the CEO on August 10, 2017 in the amount of \$42,000.00. He brought the reimbursement check with him and has provided it to Mr. Cavalli.

VIII. *Old Business*

There was no old business to report.

IX. *New Business*

1. The chair opened the floor for a Motion to release a mutual confidentiality agreement. No board member made such a motion.

X. *Public Comment*

There was no public comment.

XI. *Executive Session*

A motion to enter executive session was made by Ms. Hanzlik, seconded by Ms. Groff, and unanimously approved at 6:31 P.M.

A motion to exit executive session was made by Ms. Sigley-Grossman, seconded by Ms. Groff, and unanimously approved at 6:56 P.M.

XII. *Adjournment*

A motion to adjourn the meeting was made by Ms. Groff, seconded by Ms. Sigley-Grossman and unanimously approved at 6:58 P.M.

Janear D Hankerson
Board Secretary

The next meeting is scheduled for October 24, 2019 at 6:00 P.M.