



BOARD OF TRUSTEES

Meeting Minutes

November 21, 2019

I. *Call to Order*

The Arts Academy Elementary Charter School (AAECS) Board of Directors meeting, located in the cafeteria at 601 West Union Street, Allentown, PA, was called to order at 6:03 P.M. by Ms. Best.

Flag Salute

The Pledge of Allegiance was recited.

Roll Call

Present: Ms. Amy Best, Board President; Ms. Rosalee Sabo, Board Vice President; Mr. Casey Gallagher, Treasurer,, Ms. Angela Sigley-Grossman, Board Member; Mr. Aldo Cavalli, Chief Executive Officer, Ms. Janear Hankerson, Board Secretary; Mr. Brandon Leydic, Director of Operations, Ms. Cristal McCollum, AAECS Principal; Mr. Daniel Fennick, ESQ, Board Attorney via phone.

Absent: Ms. Sally Ann Hanzlik, Board Member, Ms. Zanetta Groff, Board Member.

Motion to amend agenda: 1st Sabo 2nd Sigley-Grossman All Unanimous

Motion to Approve new agenda: 1st Gallagher 2nd Sabo All Unanimous

II. *Reading of the Mission Statement*

Mr. Gallagher recited the AAECS Mission Statement.

III. *Student Spotlight*

There was no student spotlight this month.

IV. *Public comments for items listed on the agenda*

There were no public comments on items listed in the agenda.

V. *Motion to approve Board Minutes*

A motion to approve the October 2019 Board minutes was made by Mr. Gallagher, seconded by Ms. Sigley-Grossman, and unanimously approved.

VI. *Reports & Announcements*

There were no reports and announcements this month.

VII. *Chief Executive Officer's Recommendations*

The following recommendations were presented in the Chief Executive Officer's report:

A. Technology

1. Mr. Leydic provided the Board with an update on the arrival date of the new Ipads.

B. Principal's Report

1. Ms. McCollum provided the Board with a presentation of the Annual Report.
2. Ms. McCollum announced to the Board the student winter concert will be held in December at Christ Lutheran Church.

C. Middle States Update

1. Ms. Sabo gave an update on the Middle States progress and reported that the Steering Committee is currently working on new goals.

D. Facilities

1. Mr. Leydic stated the final proposal for the entrance way renovations will be available soon.

E. Policies

1. There was no update from the policy committee.

F. Personnel

1. Ms. Hankerson provided a personnel report that included the following notifications:
 - a. Notification of the hiring of Lizsa Eugene as a 5th Grade Teacher effective November 6, 2019.
 - b. Notification of the hiring of Naiita Collins as a Special Education Teacher effective October 28, 2019.
 - c. Notification of the hiring of Mila Wambaugh as a Certified School Psychologist effective November 13, 2019.
2. A motion to approve the increase of salary range for the Certified School Psychologist to \$70,000 was made by Mr. Gallagher seconded by Ms. Sabo and unanimously approved.

G. Finance

1. Mr. Gallagher presented the October 2019 monthly financial statements to the Board as accepted by the Finance Committee.

A motion to approve the October 2019 financials as presented by the Finance Committee was made by Mr. Gallagher, seconded by Ms. Grossman and unanimously approved.

2. A motion to increase the salary line item in the budget by \$30,000 for stipends to compensate staff for after school clubs and additional programs was made by Mr. Gallagher, seconded by Ms. Grossman, and unanimously approved.

VIII. Old Business

1. A motion to use Title IV funds (\$14,200) to reconfigure the main entrance to the building to enhance security during operating hours was made by Ms. Grossman, seconded by Ms. Sabo, and unanimously approved.
2. The CEO will request three bids for a new outdoor sign with the new board approved logo and mascot will be on the agenda for the December 2019 BOT meeting.

IX. New Business

1. There was no new business to report.

X. *Public Comment*

There was no public comment.

XI. *Executive Session*

There was no executive session.

XII. *Adjournment*

A motion to adjourn the meeting was made by Mr. Gallagher, seconded by Ms. Sabo and unanimously approved at 6:52 P.M.

Janear D Hankerson
Board Secretary

The next meeting is scheduled for December 19, 2019 at 6:00 P.M.