



BOARD OF TRUSTEES

Meeting Minutes

May 23, 2019

I. *Call to Order*

The Arts Academy Elementary Charter School (AAECS) Board of Directors meeting, located in the cafeteria at 601 West Union Street, Allentown, PA, was called to order at 6:04 P.M. by Ms. Sabo.

Flag Salute

The Pledge of Allegiance was recited.

Roll Call

Present: Ms. Rosalee Sabo, Board Vice President; Mr. Casey Gallagher, Treasurer, Ms. Angela Sigley Grossman, Board Member; Ms. Zanetta Groff, Board Member, Mr. Aldo Cavalli, Chief Executive Officer, Mr. Brandon Leydic, Director of Operations, Ms. Janear Hankerson, Board Secretary; Ms. Cristal McCollum, AAECS Principal; Mr. Daniel Fennick, ESQ, Board Attorney; Ms. Brianna Fulginiti, Repice & Taylor.

Absent: Ms. Amy Best, Board President; Ms. Sally Ann Hanzlik, Board Member,

Motion to Approve Amended Agenda:

1st Gallagher 2nd Sigley-Grossman All Unanimous

II. *Reading of the Mission Statement*

Mr. Gallagher recited the AAECS Mission Statement.

III. *Student Spotlight*

There was no student spotlight this month.

IV. *Public comments for items listed on the agenda*

There were no public comments on items listed in the agenda.

V. *Motion to approve Board Minutes*

A motion to approve the April 2019 Board minutes with corrections to add the attendance of Daniel Fennick ESQ, Board Attorney, to all roll call sections of the minutes was made by Mr. Gallagher, seconded by Ms. Groff, and unanimously approved.

VI. *Reports & Announcements*

There were no reports and announcements this month.

VII. *Chief Executive Officer's Recommendations*

The following recommendations were presented in the Chief Executive Officer's report:

A. Technology

1. Mr. Leydic provided an update on the school security system that was installed in April 2019.
2. Mr. Leydic informed the Board of plans for the 2019-2020 school year to include Key FOB access for all employees.

B. Student Services

1. Ms. McCollum requested to combine the student services and curriculum sections on the agenda into one Principal's Report section on future BOT agendas.

C. Facilities

1. Mr. Leydic discussed the proposed changes to the floor plan the lower level common area.

D. Policies

1. **Report of policy committee:** The chair of the committee reported that the policy committee, the CEO, the solicitor and various members of the administration reviewed and edited a proposed public comment policy. The committee is presenting the following policy to the full board for adoption. They are recommending as follows:

1. 602, Public Comment Policy

A motion to approve the above mentioned recommendation of the policy committee was made by Ms. Sigley-Grossman, seconded by Ms. Groff and unanimously approved.

E. Curriculum

1. A motion to approve the 2019-2020 school calendar was made by Mr. Gallagher, seconded by Ms. Sigley-Grossman and unanimously approved.
2. Ms. McCollum provided updates on IReady program implementation, Kindergarten screening, the student Lion King performance, school Field Day, and 5th Grade Graduation.

F. Personnel

1. Ms. Hankerson provided a personnel report that included the following recommendations:
 - a. Notification of the hiring of Luisanny Suarez as Bilingual Receptionist effective May 28, 2019.
2. A motion to approve the 2019-2020 Prospective Board Meeting Dates was made by Mr. Gallagher, seconded by Ms. Sigley-Grossman and unanimously approved.

G. Finance

1. Ms. Fulginiti presented the April 2019 monthly financial statements to the Board as accepted by the Finance Committee.

A motion to approve the April 2019 financials as presented by the Finance Committee was made by Mr. Gallagher, seconded by Ms. Sabo and unanimously approved.

2. Ms. Fulginiti presented the 2019-2020 draft budget to the Board.

A motion to accept the draft budget was made by Ms. Sabo, seconded by Mr. Gallagher and unanimously approved.

3. Motion to authorize was continued for the Chief Executive Officer to execute an agreement on behalf of the charter school with Capital Blue in order to provide health insurance for school staff in accordance with the terms described by the Chief Executive Officer at the April meeting.

VIII. Old Business

There was no old business to report.

IX. *New Business*

1. A motion to approve the annual audit contract with Hutchings, Gillahan & Freeh, P.C. for the sum of \$6,950.00 was made by Mr. Gallagher, seconded by Ms. Sigley-Grossman and unanimously approved.

X. *Public Comment*

There was no public comment.

XI. *Executive Session*

There was no executive session.

XII. *Adjournment*

A motion to adjourn the meeting was made by Ms. Sabo seconded by Ms. Groff and unanimously approved at 6:39 P.M.

Janear D Hankerson
Board Secretary

The next meeting is scheduled for May 23, 2019 at 6:00 P.M.