



BOARD OF TRUSTEES

Meeting Minutes

January 24, 2019

I. *Call to Order*

The Arts Academy Elementary Charter School (AAECS) Board of Directors meeting, located in the cafeteria at 601 West Union Street, Allentown, PA, was called to order at 18:05 by Ms. Best.

Flag Salute

The Pledge of Allegiance was recited.

Roll Call

Present: Ms. Amy Best, Board President; Ms. Angela Sigley Grossman, Ms. Zanetta Groff, Board Member, Ms. Sally Ann Hanzlik, Board Member, Mr. Aldo Cavalli, Chief Executive Officer, Mr. Brandon Leydic, Director of Operations, Ms. Janear Hankerson, Board Secretary; Ms. Cristal McCollum, AAECS Principal; Mr. Daniel Fennick, ESQ, Board Attorney; Ms. Brianna Fulginiti, Repice & Taylor.

Absent: Ms. Rosalee Sabo, Board Vice President; Mr. Casey Gallagher, Treasurer

Motion to Approve Agenda:

1st Hanzlik 2nd Grossman All Unanimous

II. *Reading of the Mission Statement*

Ms. Hanzlik recited the AAECS Mission Statement.

III. *Student Spotlight*

There was no student spotlight this month.

IV. *Public comments for items listed on the agenda*

There were no public comments on items listed in the agenda.

V. *Motion to approve Board Minutes*

A motion to approve the December 2018 Board minutes was made by Ms. Sigley-Grossman, seconded by Ms. Hanzlik, and unanimously approved.

VI. *Reports & Announcements*

There were no reports and announcements this month.

VII. *Chief Executive Officer's Recommendations*

The following recommendations were presented in the Chief Executive Officer's report:

A. Technology

1. Mr. Leydic provided an update on the Apple Ipads for Kindergarten and 1st grade students.

B. Student Services

1. Ms. McCollum provided the Board with an updated on the student council project.
2. Ms. McCollum reported the outcome of the recent AAECs open house.

C. Facilities

1. Mr. Leydic provided an update on the entrance door.
2. Mr. Leydic discussed the evaluation of the needs and use of the common space.

D. Policies

1. Mr. Cavalli delivered an update on the policy manual and stated the Bullying policy is being finalized.

E. Curriculum

1. Ms. McCollum presented to the Board information about an in-house reading program being considered for the curriculum.
2. Ms. McCollum discussed the Ready Math program.
3. Ms. McCollum informed the Board of the Arts program musical production of The Lion King.
4. Ms. McCollum and Mr. Cavalli explained to the Board that AAECs has received a letter accepting us as a candidate for Middle States Accreditation.

F. Personnel

1. Ms. Hankerson provided a personnel report that included the following recommendations:
 1. Resolution to approve the attached Certified School Nurse job description is adopted by the school to be used for all nursing services.
 2. Resolution to approve the attached Custodial and Kitchen Support Staff job description is adopted by the school
 3. Resolution to approve the school to terminate the schools contract with Cleanest Management Services, LLC, with such termination to be effective January 31, 2019.
 4. Resolution to approve the school to eliminate the existing position of Part Time Kitchen Staff in lieu of adding a position of Custodial and Kitchen Support Staff.
 5. Resolution to approve the school to eliminate the position of Technology Teacher at a salary of \$43,709. The salary budgeted for that position shall instead be allocated to the position of Assistant Dean of Students at a salary range of \$42-46k.

A motion to approve above items #1-2 was made by Ms. Hanzlik, seconded by Ms. Groff and unanimously approved.

A motion to approve above item #3 was made by Ms. Grossman, seconded by Ms. Groff and unanimously approved.

A motion to approve above item #4 was made by Ms. Hanzlik, seconded by Ms. Grossman and unanimously approved.

A motion to approve the above item #5 was made by Ms. Grossman, seconded by Ms. Hanzlik and unanimously approved.

G. Finance

1. Ms. Fulginiti presented the December monthly financial statements to the Board as accepted by the Finance Committee.

A motion to approve the December 2018 financials as presented by the Finance Committee was made by Ms. Best, seconded by Ms. Hanzlik and unanimously approved.

2. The Board was presented with State Ethics Commission Statement of Financial Interests forms and asked to return the completed form at the April 2019 meeting.

VIII. *Old Business*

There was no old business to report.

IX. *New Business*

1. Recruitment of new Board members was introduced.

X. *Public Comment*

There was no public comment.

XI. *Executive Session*

There was no executive session this month.

XII. *Adjournment*

A motion to adjourn the meeting was made by Ms. Sigley-Grossman, seconded by Ms. Hanzlik and unanimously approved at 18:48.

Janear D Hankerson
Board Secretary

The next meeting is scheduled for February 28, 2019 at 6:00 P.M.