



## BOARD OF TRUSTEES

### Meeting Minutes

February 28, 2019

#### I. *Call to Order*

The Arts Academy Elementary Charter School (AAECS) Board of Directors meeting, located in the cafeteria at 601 West Union Street, Allentown, PA, was called to order at 18:00 by Ms. Best.

#### *Flag Salute*

The Pledge of Allegiance was recited.

#### *Roll Call*

**Present:** Ms. Amy Best, Board President; Ms. Rosalee Sabo, Board Vice President; Mr. Casey Gallagher, Treasurer, Ms. Angela Sigley Grossman, Ms. Zanetta Groff, Board Member, Ms. Sally Ann Hanzlik, Board Member, Mr. Aldo Cavalli, Chief Executive Officer, Mr. Brandon Leydic, Director of Operations, Ms. Janear Hankerson, Board Secretary; Ms. Cristal McCollum, AAECS Principal; Mr. Daniel Fennick, ESQ, Board Attorney; Ms. Brianna Fulginiti, Repice & Taylor.

**Absent:** None.

Motion to Approve Amended Agenda:

1st Sabo      2nd Sigley-Grossman      All Unanimous

Motion to Approve New Agenda:

1st Gallagher      2nd Hanzlik      All Unanimous

#### II. *Reading of the Mission Statement*

Mr. Gallagher recited the AAECS Mission Statement.

#### III. *Student Spotlight*

There was no student spotlight this month.

**IV. *Public comments for items listed on the agenda***

There were no public comments on items listed in the agenda.

**V. *Motion to approve Board Minutes***

A motion to approve the January 2019 Board minutes with corrections on page 3 as stated was made by Ms. Hanzlik, seconded by Ms. Sigley-Grossman, and unanimously approved.

**VI. *Reports & Announcements***

There were no reports and announcements this month.

**VII. *Chief Executive Officer's Recommendations***

The following recommendations were presented in the Chief Executive Officer's report:

**A. Technology**

1. Mr. Leydic provided an update on the Apple Ipads for Kindergarten and 1st grade students.
2. Mr. Leydic gave the Board an update on an internet services filter system.

**B. Student Services**

1. Ms. McCollum provided the Board with an updated on a student dance performance that was completed at the Allentown City Hall Black History Month Celebration

**C. Facilities**

1. Mr. Leydic provided an update on replacement whiteboards for the classrooms..

**D. Policies**

1. Report of policy committee: The chair of the committee reported that the policy committee, the CEO, the solicitor and various members of the administrative team reviewed and edited a policy. The committee is presenting the following policy to the full board for adoption. They are recommending as follows:

1. Policy 316 on Anti-Bullying Policy guidelines.

A motion to approve the Anti-bullying policy was made by Ms. Sigley-Grossman, seconded by Ms. Hanzlik and unanimously approved.

#### **E. Curriculum**

1. Ms. McCollum informed the Board on an updated on the I Ready Math program.
2. Ms. McCollum stated she reached out to a representative at the Colonial I.U. 21 for information on professional development options for the staff.

#### **F. Personnel**

1. Ms. Hankerson provided a personnel report that included the following recommendations:
  1. Notification of the resignation of Megan Dagnall as a Special Education Teacher effective February 15, 2019.
  2. Notification of the hiring of Tricia Babilonia as a Special Education Teacher effective February 8, 2019.
  3. Notification of the hiring of Gregory Noel as a Assistant Dean of Students effective February 1, 2019.
  4. Notification of the hiring of RhaKeith Crosby as a Custodial and Kitchen Support effective February 4, 2019.

#### **G. Finance**

1. Ms. Fulginiti presented the January 2019 monthly financial statements to the Board as accepted by the Finance Committee.

A motion to approve the January 2019 financials as presented by the Finance Committee was made by Mr. Gallagher, seconded by Ms. Sabo and unanimously approved.

2. The Board was presented with State Ethics Commission Statement of Financial Interests forms and asked to return the completed form at the April 2019 meeting.
3. Resolution that the Board execute the necessary documentation provided by American Bank allowing the following individuals to authorize financial transactions on behalf of the school: Aldo Cavalli, Amy Best, and Cristal McCollum.

A motion to approve the documentation provided by American Bank was made by Mr. Gallagher, seconded by Ms. Sabo and unanimously approved.

4. Resolution that the school shall retain the services of Dr. Angelo Senese as a consultant to assist in the application for accreditation by the Middle State Association at the hourly rate of \$145.00, retroactive to September 1, 2018. Dr. Senese shall provide a specific proposal setting forth his rate, and the Chief Executive Officer is authorized to sign the proposal upon approval of the solicitor.

A motion to approve retaining the services of Dr. Senese at a rate of \$145.00 per hour was made by Ms. Sabo, seconded by Ms. Groff and unanimously approved.

#### **VIII. *Old Business***

There was no old business to report.

#### **IX. *New Business***

1. Recruitment of new Board members was introduced.

#### **X. *Public Comment***

There was no public comment.

#### **XI. *Executive Session***

There was no executive session this month.

#### **XII. *Adjournment***

A motion to adjourn the meeting was made by Ms. Groff, seconded by Ms. Grossman and unanimously approved at 18:30.

*Janear D Hankerson*  
Board Secretary

The next meeting is scheduled for March 28, 2019 at 6:00 P.M.