



BOARD OF TRUSTEES

Meeting Minutes

December 19, 2019

I. *Call to Order*

The Arts Academy Elementary Charter School (AAECS) Board of Directors meeting, located in the cafeteria at 601 West Union Street, Allentown, PA, was called to order at 6:03 P.M. by Ms. Best.

Flag Salute

The Pledge of Allegiance was recited.

Roll Call

Present: Ms. Amy Best, Board President; Mr. Casey Gallagher, Treasurer,, Ms. Angela Sigley-Grossman, Board Member; Ms. Zanetta Groff, Board Member, Mr. Aldo Cavalli, Chief Executive Officer, Ms. Janear Hankerson, Board Secretary; Mr. Brandon Leydic, Director of Operations, Ms. Cristal McCollum, AAECS Principal; Mr. Daniel Fennick, ESQ, Board Attorney.

Absent: Ms. Sally Ann Hanzlik, Board Member, Ms. Rosalee Sabo, Board Vice President;

Motion to amend agenda: 1st Gallagher 2nd Sigley-Grossman All Unanimous

II. *Reading of the Mission Statement*

Ms. Sigley-Grossman recited the AAECS Mission Statement.

III. *Student Spotlight*

There was no student spotlight this month.

IV. *Public comments for items listed on the agenda*

There were no public comments on items listed in the agenda.

V. *Motion to approve Board Minutes*

A motion to approve the November 2019 Board minutes was made by Ms. Sigley-Grossman, seconded by Ms. Groff, and unanimously approved.

VI. *Reports & Announcements*

There were no reports and announcements this month.

VII. *Chief Executive Officer's Recommendations*

The following recommendations were presented in the Chief Executive Officer's report:

A. Technology

1. Mr. Leydic provided the Board with an update on the arrival date of the new Ipad.

B. Principal's Report

1. Ms. McCollum informed the Board that the January teacher in-service training will focus on student math and reading and will provide Ready Math training for teachers.
2. Ms. McCollum gave an update on upcoming PSSA exams and a PSSA pep rally for students.
3. Mr. Cavalli provided the Board with a letter received from the Pennsylvania Department of Education regarding a Targeted Support and Improvement (TSI) designation and the AAECs response letter to families.

C. Middle States Update

1. Ms. McCollum informed the Board there was no MSA Steering Committee meeting in December but the committee will resume in January.

D. Facilities

1. Mr. Leydic stated the front lobby renovations will begin on December 23, during the holiday break.

2. Mr. Leydic informed the Board that additional proposals for a new outdoor sign will be available at the January BOT meeting.

E. Policies

1. Mr. Cavalli stated there were be updated and new policies on the January BOT meeting agenda.

F. Personnel

1. Ms. Hankerson provided a personnel report that included the following notifications:
 - a. Notification of the hiring of Joel Jackson as a Paraprofessional/Building Sub effective November 25, 2019.
 - b. Notification of the hiring of Lissa Scarce as a 5th Grade Teacher effective December 9, 2019.
 - c. Notification of the hiring of Norma Rosario as a Confidential Administrative Assistant effective December 6, 2019.
 - d. Notification of the resignation from Tyler Farina as a 5th Grade Teacher effective November 15, 2019.
 - e. Notification the resignation from Peyton DeLucio as a Paraprofessional effective November 13, 2019.

G. Finance

1. Mr. Gallagher presented the November 2019 monthly financial statements to the Board as accepted by the Finance Committee, with notes that all of the outstanding payments from Allentown School District have been received; there was a calculation error on page 3 of the financials, and Mr. Gallagher requested adding a column on the financial reports with 2018-2019 actual amounts.

A motion to approve the November 2019 financials as presented by the Finance Committee was made by Mr. Gallagher, seconded by Ms. Grossman and unanimously approved.

VIII. *Old Business*

1. A motion to purchase 70 new 5th Grade Lenovo ChromeBooks with three year accidental damage warranty and Chrome management console service for \$275 per unit with a

grand total \$19,250.00 was made by Mr. Gallagher, seconded by Ms. Groff, and unanimously approved.

IX. *New Business*

1. A motion to update the AAECs school facility under a new Grand Master Key System for \$5,126.00 was made by Ms. Grossman, seconded by Mr. Gallagher, and unanimously approved.

X. *Public Comment*

There was no public comment.

XI. *Executive Session*

A motion to move into executive session was made at 6:37 P.M. by Mr. Gallagher, seconded by Ms. Groff, and unanimously approved.

A motion to exit executive session was made at 7:04 P.M. by Mr. Gallagher, seconded by Ms. Grossman and unanimously approved.

XII. *Adjournment*

A motion to adjourn the meeting was made by Mr. Gallager, seconded by Ms. Groff and unanimously approved at 7:05 P.M.

Janear D Hankerson
Board Secretary

The next meeting is scheduled for January 23, 2019 at 6:00 P.M.