



## BOARD OF TRUSTEES

### Meeting Minutes

April 25, 2019

#### ***I. Call to Order***

The Arts Academy Elementary Charter School (AAECS) Board of Directors meeting, located in the cafeteria at 601 West Union Street, Allentown, PA, was called to order at 6:00 P.M. by Ms. Best.

#### ***Flag Salute***

The Pledge of Allegiance was recited.

#### ***Roll Call***

***Present:*** Ms. Amy Best, Board President; Ms. Rosalee Sabo, Board Vice President; Mr. Casey Gallagher, Treasurer, Ms. Sally Ann Hanzlik, Board Member, Mr. Aldo Cavalli, Chief Executive Officer, Mr. Brandon Leydic, Director of Operations, Ms. Janear Hankerson, Board Secretary; Ms. Cristal McCollum, AAECS Principal; Mr. Daniel Fennick, ESQ, Board Attorney; Ms. Brianna Fulginiti, Repice & Taylor.

***Absent:*** Ms. Angela Sigley Grossman, Board Member; Ms. Zanetta Groff, Board Member,

Motion to Approve Amended Agenda:

1st Sabo      2nd Hanzlik      All Unanimous

#### ***II. Reading of the Mission Statement***

Mr. Gallagher recited the AAECS Mission Statement.

#### ***III. Student Spotlight***

There was no student spotlight this month.

#### ***IV. Public comments for items listed on the agenda***

There were no public comments on items listed in the agenda.

**V. *Motion to approve Board Minutes***

A motion to approve the March 2019 Board minutes with corrections on page 4 as stated was made by Mr. Gallagher, seconded by Ms. Sabo, and unanimously approved.

**VI. *Reports & Announcements***

There were no reports and announcements this month.

**VII. *Chief Executive Officer's Recommendations***

The following recommendations were presented in the Chief Executive Officer's report:

**A. Technology**

1. Mr. Leydic provided an update on the school security system that was installed in April 2019.

**B. Student Services**

1. Ms. McCollum shared an update about the after school homework help club.
2. Ms. McCollum provided with the Board with an update about the student production of The Lion King Jr. which will take place in June 2019.

**C. Facilities**

1. Mr. Leydic discussed the proposed changes to the floor plan the classroom layout.

**D. Policies**

1. There was no policies report.

**E. Curriculum**

1. A motion to approve the purchase of the IReady Math program for a total of \$28,299.40 was made by Ms. Sabo, seconded by Mr. Gallagher and unanimously approved.

## **F. Personnel**

1. Ms. Hankerson provided a personnel report that included the following recommendations:
  - a. Notification of the hiring of Clifford Simpson as Custodian effective April 1, 2019.
  - b. Notification of the hiring of Yesenia Paulino as a Special Education Paraprofessional effective April 8, 2019.
  - c. Notification of the hiring of Alyssa Spangler as a Special Education Paraprofessional effective April 8, 2019.
  - d. Notification of the hiring of Kevin Loch as Assistant Dean of Students effective April 8, 2019.
  - e. Notification of the hiring of Dianna Shotwell as Nurse effective May 6, 2019.
  - f. Notification of the hiring of Allison Fruehan as School Psychologist effective August 26, 2019.
2. The Board agreed to add the 2019-2020 Prospective Board Meeting Dates to the agenda the May meeting.

## **G. Finance**

1. Ms. Fulginiti presented the March 2019 monthly financial statements to the Board as accepted by the Finance Committee.

A motion to approve the March 2019 financials as presented by the Finance Committee was made by Mr. Gallagher, seconded by Ms. Hanzlik and unanimously approved.

2. A motion to authorize the Chief Executive Officer to execute agreements on behalf of the charter school with Cincinnati Insurance to renew the school's liability insurance for the period of July 1, 2019-June 30, 2020.
3. Motion to authorize the Chief Executive Officer to execute an agreement on behalf of the charter school with Capital Blue or an alternative in order to provide health insurance for school staff in accordance with the terms described by the Chief Executive Officer at the April meeting.

## **VIII. Old Business**

There was no old business to report.

**IX. *New Business***

There was no new business to report.

**X. *Public Comment***

There was no public comment.

**XI. *Executive Session***

There was no executive session.

**XII. *Adjournment***

A motion to adjourn the meeting was made by Ms. Hanzlik seconded by Ms. Sabo and unanimously approved at 6:37 P.M.

*Janear D Hankerson*  
Board Secretary

The next meeting is scheduled for May 23, 2019 at 6:00 P.M.