



## BOARD OF TRUSTEES

### Meeting Minutes

March 24, 2022

#### I. *Call to Order*

The meeting was held in person at the school and members of the public were free to attend the meeting in person. Because of continuing concerns regarding Covid-19, the meeting was also open to board members via Zoom as authorized by the bylaws of the school regarding remote attendance by board members at board meetings. The meeting was also broadcast on YouTube Live so that members of the public could attend virtually. Adequate notice of this meeting was advertised in The Morning Call as well as the school website stating that this meeting would take place at 6:00 PM at 601 W Union Street, Allentown, PA 18101 and on Zoom. The Zoom link was posted on the AAECs website on Monday before the meeting.

#### *Flag Salute*

The Pledge of Allegiance was recited.

#### *Roll Call*

**Present:** (Virtually) Ms. Amy Best, Board President; Ms. Rosalee Sabo, Board Vice President; Mr. Casey Gallagher, Treasurer; Ms. Sally Ann Hanzlik, Board Member; Ms. Angela Sigley-Grossman, Board Member; Ms. Zanetta Groff, Board Member. (In-Person) Mr. Aldo Cavalli, Chief Executive Officer; Ms. Cristal McCollum, AAECs Principal; Mr. Daniel Fennick, ESQ, Board Attorney; Mr. Brandon Leydic, Director of Operations; Mr. Jalen Rosario, Board Secretary.  
**Absent:** None

Motion to amend the agenda for the March 24, 2022 BOT meeting by removing items #2 and 3 under Section 6C regarding the Emergency Instructional Time Template.

1st: Sabo      2nd: Sigley-Grossman      All: Unanimous

Motion to approve agenda for the March 24, 2022 BOT meeting:

1st: Gallagher    2nd: Groff      All: Unanimous

#### II. *Reading of the Mission Statement*

Mr. Gallagher recited the AAECs Mission Statement.

**III. *Public comments for items listed on the agenda***

There were no public comments.

**IV. *Resolution to approve Board Minutes***

A motion to approve the February 24, 2022 Board Minutes was made by Ms. Hanzlik, seconded by Mr. Gallagher, and unanimously approved.

Motion to approve the February 24, 2022 Board Minutes:

1st: Sabo 2nd: Sigley-Grossman All: Unanimous

**V. *Reports & Announcements***

There were no reports and announcements this month.

**VI. *Chief Executive Officer's Recommendations***

The following recommendations were presented in the Chief Executive Officer's report:

**A. CEO Report**

1. Mr. Cavalli explained that the Emergency Instructional Template was removed from the agenda due to confusion at the state level as to whether or not a board vote was necessary. Since the agenda was published we have received confirmation that the template we previously submitted has been accepted.

**B. Technology**

1. There was no technology report.

**C. Principal's Report**

1. Ms. McCollum stated that the Wellness Policy Committee will be meeting to update this policy.
2. Ms. McCollum stated that the DeSales field trip for 4th and 5th grade students was a great success and the students thoroughly enjoyed the performance.

**D. Middle States Update**

1. Ms. McCollum served as a volunteer virtual visiting team member for a charter school in Washington D.C. This is the second time she has served on an MSA team and it was a rewarding experience.

**E. Facilities**

1. Mr. Leydic stated that some lower level offices were reconfigured for better organization and service to staff that also provided an opportunity to create a small staff room with a refrigerator and microwave.

## **F. Policies**

1. Mr. Cavalli explained that the Wellness Policy is due for review and will be presented for renewal to the board next month.

## **G. Personnel**

1. Resolution to approve separation agreement between employee #97, signed on February 24, 2022 and the Arts Academy Elementary Charter School.

Motion to approve separation agreement between employee #97, signed on February 24, 2022 and the Arts Academy Elementary Charter School:

1st Gallagher 2nd Sabo All Unanimous

2. Personnel Changes:
  - a. Notification of the termination of Tom DiFeo, Theatre Specialist, effective February 28, 2022.
3. Resolution to approve the hiring of Nilabana Maldonado, Student Enrollment Administrator, effective March 11, 2022; Daniel Djuro-Goiricelaya, Arts Instructional Support Teacher, effective March 11, 2022 and Katie Phykitt, Theatre Teacher, effective March 16, 2022.

Motion to approve the Personnel Report:

1st Sigley-Grossman 2nd Gallagher All Unanimous

4. Resolution to appoint Jalen Rosario, as the Right to Know Officer, effective March 25, 2022.

Motion to appoint Jalen Rosario, as the Right to Know Officer, effective March 25, 2022: 1st Gallagher 2nd Sabo All Unanimous

## **H. Finance**

1. Resolution to approve the monthly financials from the February 24, 2022 agenda.
2. Motion to approve the monthly financials from the February 24, 2022 agenda:  
1st Gallagher 2nd Sabo All Unanimous

## **VII. Old Business**

1. There was no old business.

## **VIII. New Business**

1. There was no new business.

## **IX. Public Comment**

1. There was no public comment.

## **X. Executive Session**

1. There was no executive session.

## **XI. Adjournment**

1. A motion to adjourn at 6:20 P.M. was made by Ms. Sabo, seconded by Ms. Sigley-Grossman, and unanimously approved.

*Cristal McCollum*  
Acting Board Secretary

The next meeting is scheduled for April 28, 2022 at 6:00 P.M.

## **Statement Regarding Virtual Board Meetings**

This meeting is being held in person and on line due to the covid emergency. Although the Governor has ended the emergency, the Arts Academy will continue to provide a safe mechanism for board members and the public to attend the meetings and participate. In order to accomplish that, we are holding a live meeting at the school and we are also broadcasting the meeting over the internet as we have done for the past year.

The school's bylaws provide that board members may attend the meeting virtually as long as they are able to hear the other participants in the meeting and as long as they can hear the public comments. When the secretary takes the roll, she will note which board members are attending virtually

1. The meeting may be viewed by the public. We have made this meeting available to the public by a notice in the Morning Call and by an announcement on the school website posted on November 13, 2021. Copies of these notices will be attached to the minutes.
2. The notices advised the public that this meeting may be viewed by joining the Zoom link posted on the school's website and via the school's YouTube channel or by attending the meeting in person.
3. We have made provisions for public comment, before, during and after the meeting. Those who wish to comment and are attending virtually may comment by following the procedures outlined in the meeting notice and on the

school website. Those who attend in person and wish to comment may do so by following the instructions in the notice and on the school website.

- a. **If you have already submitted written comments**, those comments were distributed to board members.
  - b. As far as I know, we have not received notice that anyone wishes to comment during the meeting. I will verify that at the conclusion of this statement.
  - c. **If you wish to submit written comments after the meeting**, you may do so by first class mail addressed to: Board Secretary (Right to Know Officer) at 601 Union Street, Allentown, PA 18101 or by email addressed to [acavalli@artsacademyecs.org](mailto:acavalli@artsacademyecs.org).
  - d. **All comments must be about the subject on the agenda**
  - e. All votes will be taken by roll call.
4. We are using the record feature of zoom to record this meeting. This link to access the recording will be posted to the school's website.
  5. If any members of the public sent comments to us before the meeting, those comments will be added to the minutes.

Board secretary, did we receive any advance comments?

Did anyone register to make a comment during the meeting?