



BOARD OF TRUSTEES

Meeting Minutes

February 24, 2022

I. *Call to Order*

The meeting was held in person at the school and members of the public were free to attend the meeting in person. Because of continuing concerns regarding Covid-19, the meeting was also open to board members via Zoom as authorized by the bylaws of the school regarding remote attendance by board members at board meetings. The meeting was also broadcast on YouTube Live so that members of the public could attend virtually. Adequate notice of this meeting was advertised in The Morning Call as well as the school website stating that this meeting would take place at 6:00 PM at 601 W Union Street, Allentown, PA 18101 and on Zoom. The Zoom link was posted on the AAECs website on Monday, February 21, 2022. At the beginning of the meeting, the President read the statement attached as exhibit A.

Flag Salute

The Pledge of Allegiance was recited.

Roll Call

Present: (Virtually) Ms. Amy Best, Board President; Ms. Rosalee Sabo, Board Vice President; Mr. Casey Gallagher, Treasurer; Ms. Sally Ann Hanzlik, Board Member; Ms. Zanetta Groff, Board Member; Mr. Daniel Fennick, ESQ, Board Attorney; Mr. Aldo Cavalli, Chief Executive Officer; Ms. Cristal McCollum, AAECs Principal (In-Person); Mr. Brandon Leydic, Director of Operations.

Absent: Ms. Angela Sigley-Grossman, Board Member

Motion to approve agenda for the February 24, 2022 BOT meeting:

1st: Sabo 2nd: Gallagher All: Unanimous

II. *Reading of the Mission Statement*

Ms. Sabo recited the AAECs Mission Statement.

III. *Public comments for items listed on the agenda*

There were no public comments.

IV. *Motion to approve Board Minutes*

A motion to approve the January 27, 2022 Board Minutes was made by Ms. Hanzlik, seconded by Mr. Gallagher, and unanimously approved.

V. *Reports & Announcements*

There were no reports and announcements this month.

VI. *Chief Executive Officer's Recommendations*

The following recommendations were presented in the Chief Executive Officer's report:

A. CEO Report

1. The CEO's report is based on the departmental reports and contributes information as appropriate.

B. Technology

1. There was no technology report.

C. Principal's Report

1. Ms. McCollum provided an update on the recommendation that masks be optional for students and staff. Mr. Cavalli recommended that the board vote on this change, to be effective March 1, 2022. AAECs will instruct families to follow their sending districts masking requirements for bus transportation.
2. Ms. McCollum stated that in-person attendance has been very good for both students and staff.
3. Ms. McCollum shared that although a field trip was canceled due to inclement weather, she is excited to be holding trips again, along with in-person family activities.
4. A motion to approve the revised Health and Safety Plan to make masks optional, effective March 1, 2022 was made by made by Mr. Gallagher, seconded by Ms. Sabo, and unanimously approved.

D. Middle States Update

1. Ms. McCollum provided a Middle States Update, stating that the Title Team was providing in-class support, but with the hiring of grade level ISTs, they will now begin providing support for students who qualify for Title services in small groups.
2. Ms. McCollum added that she is volunteering as a virtual visiting team member for another charter school's Middle States accreditation next month.

E. Facilities

1. There was no facilities report.

F. Policies

1. There were no policy updates.

G. Personnel

1. A motion to approve the job description for Human Resources Coordinator to replace the Director of Human Resources position, effective February 25, 2022, was made by Ms. Sabo, seconded by Ms. Hanzlik, and unanimously approved.
2. A motion to approve the hiring of Jalen Rosario as Human Resources Coordinator to begin February 28, 2022 was made by Ms. Sabo, seconded by Mr. Gallagher and unanimously approved.
3. Mrs. McCollum provided a personnel update of the resignation of Emilie Elias, Math Specialist, effective February 4, 2022.

H. Finance

1. Monthly financials from the February 24, 2022 agenda:
 - a. A motion to approve the January 31, 2022 financials was made by Mr. Gallagher, seconded by Ms. Sabo, and unanimously approved.

VII. *Old Business*

1. There was no old business.

VIII. *New Business*

1. There was no new business.

IX. *Public Comment*

1. There was no new business.

X. *Executive Session*

1. A motion to move into executive session to discuss a personnel matter at 6:22 PM, was made by Ms. Hanzlik, seconded by Mr. Gallager, and unanimously approved.
2. A motion to exit executive session at 6:49 PM was made by Mr. Gallagher, seconded by Ms. Sabo, and unanimously approved.

XI. *Adjournment*

1. A motion to adjourn at 6:57 P.M. was made by Ms. Hanzlik, seconded by Mr. Gallagher, and unanimously approved.

Cristal Mc Collum

Submitted by Cristal McCollum
Acting Board Secretary

The next meeting is scheduled for March 24, 2022 at 6:00 P.M.

Statement for Amy to read at February 24, 2022 meeting:

a. This meeting is being held in person and on line due to the covid emergency. Although the Governor has ended the emergency, the Arts Academy will continue to provide a safe mechanism for board members and the public to attend the meetings and participate. In order to accomplish that, we are holding a live meeting at the school and we are also broadcasting the meeting over the internet as we have done for the past year.

The school's bylaws provide that board members may attend the meeting virtually as long as they are able to hear the other participants in the meeting and as long as they can hear the public comments. When the secretary takes the roll, she will note which board members are attending virtually

i. The meeting may be viewed by the public. We have made this meeting available to the public by a notice in the Morning Call and by an announcement on the school website posted on November 13, 2021. Copies of these notices will be attached to the minutes.

ii. The notices advised the public that this meeting may be viewed by joining the Zoom link posted on the school's website and via the school's YouTube channel or by attending the meeting in person.

iii. We have made provisions for public comment, before, during and after the meeting. Those who wish to comment and are attending virtually may comment by following the procedures outlined in the meeting notice and on the school website. Those who attend in person and wish to comment may do so by following the instructions in the notice and on the school website.

I. **If you have already submitted written comments**, those comments were distributed to board members.

- II. As far as I know, we have not received notice that anyone wishes to comment during the meeting. I will verify that at the conclusion of this statement.
 - III. **If you wish to submit written comments after the meeting**, you may do so by first class mail addressed to: Board Secretary (Right to Know Officer) at 601 Union Street, Allentown, PA 18101 or by email addressed to acavalli@artsacademyecs.org.
 - IV. **All comments must be about the subject on the agenda,**
 - V. All votes will be taken by roll call.
- v. We are using the record feature of zoom to record this meeting. This link to access the recording will be posted to the school's website.
 - vi. If any members of the public sent comments to us before the meeting, those comments will be added to the minutes.

Board secretary, did we receive any advance comments?

Did anyone register to make a comment during the meeting?