



BOARD OF TRUSTEES

Meeting Minutes

November 19, 2020

I. Call to Order

The meeting was held via Zoom as authorized by Act 15 of 2020. Adequate notice of this meeting was advertised in The Morning Call as well as the school website stating that this meeting would take place at 6:00 PM on Zoom and the Zoom link was posted on the AAECs website on Monday, November 16, 2020. At the beginning of the meeting, the President read the statement attached as exhibit A.

Flag Salute

The Pledge of Allegiance was recited.

Roll Call

Present: Ms. Amy Best, Board President; Mr. Casey Gallagher, Treasurer; Ms. Angela Sigley-Grossman, Board Member; Ms. Sally Ann Hanzlik, Board Member, Ms. Rosalee Sabo, Board Vice President; Mr. Aldo Cavalli, Chief Executive Officer, Ms. Janear Hankerson, Board Secretary; Ms. Cristal McCollum, AAECs Principal; Mr. Brandon Leydic, Director of Operations; Mr. Daniel Fennick, ESQ, Board Attorney.

Absent: Ms. Zanetta Groff, Board Member

Motion to amend agenda: 1st Gallagher 2nd Sabo All Unanimous

II. Reading of the Mission Statement

Ms. Hanzlik recited the AAECs Mission Statement.

III. *Public comments for items listed on the agenda*

As this meeting took place over Zoom, members of the public could not physically attend. The notice advertising the meeting provided the public with a mechanism to comment in advance or during the meeting. The board secretary advised the President that no one had sent comments in advance and no one requested the opportunity to comment during the meeting. No comments were received after the meeting.

IV. *Motion to approve Board Minutes*

A motion to approve the October 22, 2020 Board minutes was made by Ms. Sigley-Grossman, seconded by Ms. Sabo, and it was unanimously approved.

A motion to approve the October 29, 2020 Special Board meeting minutes was made by Ms. Sabo, seconded by Ms. Hanzlik, further approved by Mr. Gallagher and Ms. Best. Ms. Sigley-Grossman abstained from voting.

V. *Reports & Announcements*

There were no reports and announcements this month.

VI. *Chief Executive Officer's Recommendations*

The following recommendations were presented in the Chief Executive Officer's report:

A. CEO Report

1. Mr. Cavalli updated the Board on Act 84, which will require board members to provide a public email address, and the Board members will be provided with a school email address in the summer of 2021.
2. Mr. Fennick provided an update on the charter renewal and the Allentown School District document request.
3. Mr. Cavalli stated that the Middle States visit will be virtual and AAECs was provided with a preparation list for the visit.

B. Technology

1. Mr. Leydic stated the new IT Administrator has assisted in preparing and restoring the iPads for the November home kit distribution.
2. Mr. Leydic shared that 10 new Chromebooks that were ordered to assist with the growing English Language Learner department and the WIDA testing.

C. Principal's Report

1. Ms. McCollum provided the Board with information on the end of the 1st quarter.
2. Ms. McCollum updated the Board on the Student Council elections.
3. Ms. McCollum shared that she will soon start PAC (Parent Advisory Council) meetings for the parents in order to obtain feedback on the virtual learning program.

D. Middle States Update

1. Ms. McCollum stated the Middle States virtual visit is scheduled for March 15-17, and the leadership team is preparing for the visit, while the steering committees are preparing action plans.

E. Facilities

1. Mr. Leydic reported that general beautification work in the building has continued, along with improving building security and access points.

F. Policies

1. Mr. Cavalli stated policy work in relation to the Middle States request with continue after Thanksgiving.

G. Personnel

1. Personnel changes
 - a. Notification of the hiring of Eric Morris as an IT Administrator effective November 2, 2020.
 - b. Notification of the hiring of Donald McGorry as a Special Education Teacher effective November 2, 2020.
 - c. Notification of the resignation of DeShaun Newland as a paraprofessional effective November 13, 2020.
 - d. A motion to approve the job description for Supervisor of Facilities to replace the current position of Custodial and Kitchen Support with the notice of correction that this position will report to the Director of Operations then to the CEO, was made by Mr. Gallagher, seconded by Ms. Sabo, and unanimously approved.
 - e. A motion to promote RhaKeith Crosby to the position of Supervisor of Facilities at an annual salary of \$50,000 was made by Ms. Sigley-Grossman, seconded by Ms. Hanzlik, and unanimously approved. .

- f. A motion to approve the job description for Director of Curriculum and Instruction to replace the Special Education Coordinator position was made by Ms. Sabo, seconded by Mr. Gallagher, and unanimously approved.
- g. A motion to promote Michele Banks to the position of Director of Curriculum and Instruction at an annual salary of \$65,000 was made by Ms. Hanzlik, seconded by Ms. Sigley-Grossman, and unanimously approved..

F. Finance

- 1. A motion to approve the October 2020 financials as submitted by the Finance Committee was made by Mr. Gallagher, seconded by Ms. Sabo, and unanimously approved.

VII. Old Business

- 1. There was no old business.

VIII. New Business

- 1. There was no new business.

IX. Public Comment

- 1. There was no public comment.

X. Executive Session

- 1. There was no executive session.

XI. Adjournment

A motion to adjourn the meeting was made by Ms. Sabo seconded by Ms. Hanzlik and unanimously approved at 6:24 P.M.

Janear D Hankerson
Board Secretary

The next meeting is scheduled for December 17, 2020 at 6:00 P.M.