



BOARD OF TRUSTEES

**Meeting Minutes**

February 27, 2020

**I. Call to Order**

The Arts Academy Elementary Charter School (AAECS) Board of Directors meeting, located in the cafeteria at 601 West Union Street, Allentown, PA, was called to order at 6:04 P.M. by Ms. Best.

***Flag Salute***

The Pledge of Allegiance was recited.

***Roll Call***

***Present:*** Ms. Amy Best, Board President; Ms. Sally Ann Hanzlik, Board Member, Mr. Casey Gallagher, Treasurer; Ms. Zanetta Groff, Board Member, Mr. Aldo Cavalli, Chief Executive Officer, Ms. Janear Hankerson, Board Secretary; Mr. Brandon Leydic, Director of Operations, Ms. Cristal McCollum, AAECS Principal; Mr. Daniel Fennick, ESQ, Board Attorney.

***Absent:*** Ms. Angela Sigley-Grossman, Board Member; Ms. Rosalee Sabo, Board Vice President;

Motion to amend agenda: 1st Gallagher      2nd Hanzlik      All Unanimous

**II. Reading of the Mission Statement**

Mr. Gallagher recited the AAECS Mission Statement.

**III. Student Spotlight**

There was no student spotlight this month.

**IV. *Public comments for items listed on the agenda***

There were no public comments on items listed in the agenda.

**V. *Motion to approve Board Minutes***

A motion to approve the January 2020 Board minutes was made by Ms. Hanzlik, seconded by Ms. Groff, and unanimously approved.

**VI. *Reports & Announcements***

There were no reports and announcements this month.

**VII. *Chief Executive Officer's Recommendations***

The following recommendations were presented in the Chief Executive Officer's report:

**A. Technology**

1. Mr. Leydic provided the Board with an update on the installation of the new Ipads.

**B. Principal's Report**

1. Ms. McCollum gave the Board an update on the implementation of the Jupiter student information system.
2. Ms. McCollum informed the Board of the status of the after school clubs, including Math Club, Reading Club, Art Club, and Dance Club, which are now active.

**C. Middle States Update**

1. Ms. McCollum provided the Board with a Middle States update and the Middle States Leadership Team would like to schedule the Site Visit in February 2021.

**D. Facilities**

1. Mr. Leydic stated the new master key system will be installed over Spring Break when there are no students in the building.
2. Mr. Leydic provided an update on the new camera system which should be completed in March.

3. Mr. Leydic informed the Board the new exterior sign was installed and is displayed in the front of the building.

#### **E. Policies**

1. A motion to approve policy 318 the Lottery Policy was made by Ms. Hanzlik, seconded by Ms. Groff, and unanimously approved.

#### **F. Personnel**

1. Ms. Hankerson provided a personnel report that included the following notifications:
  - a. Resolution to approve the Job Description of PT Lunchroom Supervisor for 17.5 hours per week was made by Mr. Gallagher, seconded by Ms. Hanzlik, and unanimously approved.

#### **G. Finance**

1. A motion to approve the January 2020 financials as submitted by the Finance Committee was made by Mr. Gallagher, seconded by Ms. Groff, and unanimously approved.
2. State Ethics Commission Statement of Financial Interests are due to the Board Secretary by May 1, 2020.

### **VIII. *Old Business***

1. Resolution to purchase 70 new 4th Grade Lenovo ChromeBooks with three year accidental damage warranty and Chrome management console service for \$275 per unit with a grand total \$19,250.00 was made by Mr. Gallagher, seconded by Ms. Hanzlik, and unanimously approved.

### **IX. *New Business***

1. There was no new business.

### **X. *Public Comment***

1. There was no public comment.

### **XI. *Executive Session***

A motion to move into executive session was made at 6:21 P.M. by Mr. Gallagher, seconded by Ms. Hanzlik, and unanimously approved.

A motion to exit executive session was made at 6:41 P.M. by Mr. Gallagher, seconded by Ms. Groff and unanimously approved.

***XII. Adjournment***

A motion to adjourn the meeting was made by Ms. Hanzlik, seconded by Mr. Gallagher and unanimously approved at 6:41 P.M.

*Janear D Hankerson*  
Board Secretary

The next meeting is scheduled for February 27, 2020 at 6:00 P.M.